

# Agenda

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## SUTTER COUNTY BOARD OF EDUCATION

### Regular Meeting

Wednesday, July 10, 2024 5:30 p.m.

Sutter County Superintendent of Schools Office

970 Klamath Lane – Board Room

Yuba City, CA 95993

A full Board packet is available for review at the Sutter County Superintendent of Schools Office Reception Desk, 970 Klamath Lane, Yuba City, CA 8:00 a.m. – 4:30 p.m., Monday through Friday – excluding legal holidays and the Sutter County Superintendent of Schools’ website at [www.sutter.k12.ca.us](http://www.sutter.k12.ca.us).

5:30 p.m.

1.0 Call to Order

2.0 Pledge of Allegiance

3.0 Roll Call of Members:

June McJunkin, Trustee Area 2, President

Gurv Pamma, Trustee Area 1, Member

Kash Gill, Trustee Area 3, Member

Harjit Singh, Trustee Area 4, Member

Victoria Lachance, Trustee Area 5, Vice President

4.0 Items of Public Interest to Come to the Attention of the Board

Members of the public are given an opportunity to address the Board regarding items not listed on the agenda. *The California Government Code, Section 54954.3(a) states, “.....no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.*

5.0 Consent Agenda

**[Action Item]**

5.1 Approval of Minutes of June 20, 2024

5.2 Approval of Shady Creek Donation

5.3 Soroptomist Donation

The above items are self-explanatory. All items on the Consent Agenda are considered a routine item or one that has been previously discussed. Any Board Member may request that an item be pulled for further discussion.

6.0 Business Services Report  
6.1 Monthly Financial Report – June 2024 – Nic Hoogeveen

7.0 Adopt Resolution to Provide Short- Term Bridge Loan to Sutter Union  
High School District- Ron Sherrod [**Action**]

Education Code (EC) 42621 and 42622 allow “the county superintendent of schools of each county with the approval of the County Board of Education, may make temporary transfers to any school district which does not have sufficient money to its credit to meet current operating expenses from the county school service fund, in such amounts and at such times as deemed necessary. The amounts so transferred shall be repaid to the county school service fund from any funds subsequently received by the school district”.

8.0 Disclosure of Collective Bargaining Agreement for Teachers Association of  
Sutter County- Nic Hoogeveen

The disclosure of Collective Bargaining Agreement is a statement of costs associated with the agreement with the Teachers Association of Sutter County (CTA) for the period of July 1, 2023 through June 30, 2024.

9.0 Disclosure of Collective Bargaining Agreement for Sutter County  
Superintendent of Schools Employee Association (CSEA), Chapter #634  
The disclosure of Collective Bargaining Agreement is a statement of costs associated with the agreement with the Sutter County Superintendent of Schools Employee Association (CSEA), Chapter # 634 for July 1, 2023 through June 30, 2024.

10.0 2022-23 Consolidated Application – Spring Release  
Nic Hoogeveen [**Action**]

The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California.

11.0 2024 District Resolution Numbers for 2024 Election  
Tom Reusser

12.0 Adjournment

*In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board Meeting room, to access written documents being discussed at the Board Meeting, or to otherwise participate at Board Meetings, please contact the Superintendent's Office at 530-822-2900 for assistance. Notification at least 48 hours prior to the meeting will enable the Superintendent's Office to make reasonable arrangements to ensure accessibility to the Board Meeting and to provide any required accommodations, auxiliary aids or services.*

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# Unapproved Minutes

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## SUTTER COUNTY BOARD OF EDUCATION

June 20, 2024 - 5:30 p.m.

A full Board packet is available for review at the Sutter County Superintendent of Schools Office Reception Desk, 970 Klamath Lane, Yuba City, CA 8:00 a.m. – 4:30 p.m., Monday through Friday – excluding legal holidays) and the Sutter County Superintendent of Schools’ website at [www.sutter.k12.ca.us](http://www.sutter.k12.ca.us).

1.0 Call to Order

A regular meeting of the Sutter County Board of Education was called to order by President McJunkin at 5:30 p.m., June 20, 2024, at the Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, California.

2.0 Pledge of Allegiance

President June McJunkin led the Pledge of Allegiance.

3.0 Roll Call of Members:

June McJunkin, Trustee Area 2, President- Present  
Victoria Lachance, Trustee Area 5, Vice President- Present  
Gurv Pamma, Trustee Area 1, Member- Present  
Kash Gill, Trustee Area 3, Member- Present  
Harjit Singh, Trustee Area 4, Member- Present  
Tom Reusser, Ex-officio Secretary – Present

Staff Members Present: Ron Sherrod, Brian Gault, and Karisa Williams

4.0 Items of Public Interest to Come to the Attention of the Board

None

5.0 Consent Agenda

Approval of Minutes of June 12, 2024

A motion was made to approve the Consent Agenda

Motion: Gill

Seconded: Singh

Action: Motion Carried

Ayes: 5 (Gill, Pamma, McJunkin, Singh and Lachance)

Noes: 0

Absent: 0

Abstain: 0

- 6.0 Proposition 28 Arts and Music in Schools Funding for Pathways Charter Academy. Brian Gault Assistant Superintendent spoke about monies received from the state and wrote a plan for PCA with the \$3,800. Yuba Sutter Arts Council will come in 1 day a week to the classroom; students are excited by the new opportunity.

A motion was made to approve the PCA Arts and Music plan

Motion: Lachance

Seconded: Pamma

Action: Motion Carried

Ayes:5 (Gill, Pamma, McJunkin, Singh and Lachance)

Noes: 0

Absent: 0

Abstain: 0

- 7.0 2024-2025 SCSOS Annual Plan for Support  
Brian updated the board on how we are spending money and keeping people out of differentiated assistance. Christina Leff from the CIA department has kept everyone on track and is doing an amazing job.

- 8.0 Sutter County 2023/2024 Local Indicators  
Brian Gault spoke about the in-house measurements of state priorities.

- 9.0 Pathways Charter Academy 2023-2024 Local Indicators  
Brian Gault spoke about the in-house measurements of state priorities. Heather Parker with CIA is credited for this work.

- 10.0 Prop 28 Arts and Music in Schools Funding for Sutter County Superintendent of Schools.  
Brian Gault updated the board on the plan for FRA and SPED. FRA will have \$7500.00 2 days a week with YS Arts and \$61000. for SPED which will have yoga, dance and photography.

A motion was made to approve the FRA and SPED Arts and Music plan.

Motion: Gill

Seconded: Singh

Action: Motion Carried

Ayes:5 (Gill, Pamma, McJunkin, Singh and Lachance)

Noes: 0

Absent: 0

Abstain: 0

11.0 Adoption of Pathways Charter Academy 2024-2025 Local Control and Accountability Plan.

Brian Gault stated no revisions.

A motion was made to approve the PCA 2024-2025 LCAP

Motion: Gill                                  Seconded: Lachance  
Action: Motion Carried  
Ayes:5 (Gill, Pamma, McJunkin, Singh and Lachance)  
Noes: 0  
Absent: 0    Abstain: 0

12.0 Adoption of Sutter County Superintendent of Schools 2024-2025 Local Control and Accountability Plan

Brian Gault stated no revisions.

A motion was made to approve the SCSOS 2024-2025 LCAP

Motion: Singh                                  Seconded: Pamma  
Action: Motion Carried  
Ayes:5 (Gill, Pamma, McJunkin, Singh and Lachance)  
Noes: 0  
Absent: 0    Abstain: 0

13.0 2021-2022 Revised Audit Report

Ron Sherrod explained this was from the old Cambridge College.

A motion was made to approve the 2021-2022 Revised Audit

Motion: Pamma                                  Seconded: Singh  
Action: Motion Carried  
Ayes:5 (Gill, Pamma, McJunkin, Singh and Lachance)  
Noes: 0  
Absent: 0    Abstain: 0

14.0 2022-2023 Revised Audit Report

Ron explained this is from the old Cambridge College  
public vs. private

A motion was made to approve the 2022-2023 Revised Audit Report.



18.0 Donations

- 18.1 Bi County Ambulance Services
- 18.2 Marysville Rotary Foundation
- 18.3 Marysville Rotary Foundation

19.0 Adoption of Resolution No 23-24 VII Specification of the Election Order for Placer County.

A motion was made to approve Resolution No 23-24VII.

Motion: Gill                               Seconded: Pamm  
Action: Motion Carried  
Ayes:5 (Gill, Pamma, McJunkin, Singh and Lachance)  
Noes: 0  
Absent: 0                                       Abstain: 0

20.0 Items from the Superintendent/Board  
No reports at this time.

21.0 Adjournment

A motion was made to adjourn the meeting at 5:53 p.m.

Motion: Gill                               Seconded: Pamma  
Action: Motion Carried  
Ayes: 4 (Gill, Pamma, Lachance and McJunkin))  
Noes: 0  
Absent: 1 (Singh)                           Abstain: 0

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BOARD AGENDA ITEM: Donations

BOARD MEETING DATE: July 10, 2024

AGENDA ITEM SUBMITTED FOR:

       Action

       Reports/Presentation

  X   Information

       Public Hearing

       Other (specify)

PREPARED BY:

      Maggie Navarro      

SUBMITTED BY:

      Ron Sherrod      

PRESENTING TO BOARD:

      Ron Sherrod      

BACKGROUND AND SUMMARY INFORMATION:

<u>Donor</u>	<u>Value</u>	<u>Purpose</u>
Rhododendron & Chris Little	\$462.00	For Shady Creek program supplies
Soroptomist Marysville/Yuba City	\$500.00	Purchase backpacks for Back to School Event

	<u>24-25 Year</u>	<u>Current Period</u>	<u>To Date</u>
Total Donations-Cash	\$0.00	\$962.00	\$962.00
Total Donations-Value	\$0.00	\$0.00	\$0.00
<b>Total Donations</b>	<b>\$0.00</b>	<b>\$962.00</b>	<b>\$962.00</b>

**SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE  
GIFT AND DONATION FORM**

Donor Identification	<input checked="" type="checkbox"/> Individual	<input type="checkbox"/> Business
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Donor Name: Rhododendron and Chris Little Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State \_\_\_\_\_ Zip: 95901  
*Business only:* Position: \_\_\_\_\_  
Phone: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Gift or Donation:	<input checked="" type="checkbox"/> Cash	<input checked="" type="checkbox"/> Check	Dollar Amount: <u>\$462.00</u>
	<input type="checkbox"/> Other (List item below)		
Date of Donation: <u>06/02/24</u>			

\$462.00 donations for the ceramic tiles and drumstick sets - Boom Event  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Intent of Gift or Donation: DONATIONS - For Shady Creek program supplies

Working Condition: \_\_\_\_\_  
Estimated Dollar Value \$ 462.00

Donated To (Site/Program): Shady Creek Outdoor School and Events

Site/Program Administrator:   
Typed Name \_\_\_\_\_ Signature \_\_\_\_\_

Asst. Superintendent/Director for Dept.: Kristi Johnson  
Typed Name \_\_\_\_\_ Signature \_\_\_\_\_

Delivery Date: 06/14/24 Delivered By: \_\_\_\_\_

Received By: Satty Sangha

For Business Office Use Only
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Assistant Superintendent Business Services   
Signature \_\_\_\_\_

Revenue Code: \_\_\_\_\_

Review Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Board Agenda Date: \_\_\_\_\_

# SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE GIFT AND DONATION FORM

Donor Identification	<input checked="" type="radio"/> Individual	<input type="radio"/> Business
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Donor Name: Soroptomist Marysville/ Yuba City Phone: \_\_\_\_\_  
 Address: PO Box 1895 City/State Yuba City, CA Zip: 95992  
*Business only:* Position: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Type of Business: Service Organization

Gift or Donation:	<input type="radio"/> Cash	<input checked="" type="radio"/> Check	Dollar Amount: \$ <u>500.00</u>
	<input type="radio"/> Other (List item below)		
Date of Donation: <u>6/18/2024</u>			

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Intent of Gift or Donation: Purchase of Backpacks for Back to School Event

Working Condition: \_\_\_\_\_

Estimated Dollar Value \$ \_\_\_\_\_

Donated To (Site/Program): Student Support and Outreach

Site/Program Administrator: Virginia Burns Virginia Burns  
Signature

Typed Name

Asst. Superintendent/Director for Dept.: Virginia Burns Signature

Typed Name

Delivery Date: 6/18/24 Delivered By: \_\_\_\_\_

Received By: Rinky Basi

For Business Office Use Only
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Assistant Superintendent Business Services   
Signature

Revenue Code: \_\_\_\_\_

Review Comments: \_\_\_\_\_

Board Agenda Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_

BOARD AGENDA ITEM: \_\_\_\_\_

BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

\_\_\_\_\_ Action

\_\_\_\_\_

\_\_\_\_\_ Reports/Presentation

SUBMITTED BY:

\_\_\_\_\_ Information

\_\_\_\_\_

\_\_\_\_\_ Public Hearing

PRESENTING TO BOARD:

\_\_\_\_\_ Other (specify)

\_\_\_\_\_

BACKGROUND AND SUMMARY INFORMATION:

# Summary Report of Revenues, Expenditures and Changes in Fund Balance (Unrestricted and Restricted Combined)

**June 2024**

05/16/24-06/15/24

Description	Account Codes	Original Budget	Operating Budget	Actuals to Date	Projected Yr Totals	Difference (Col D - B)	2023-24 % Actuals as a % of Budget
		7/1/23 (A)	5/15/24 (B)	6/15/24 (C)	6/15/24 (D)	(E)	
<b>A. Revenues</b>							
1. Local Control Funding Formula	8010-8099	\$ 11,306,536	\$ 11,580,116	\$ 9,752,868	\$ 11,580,116	-	A 84.2%
2. Federal Revenues	8100-8299	\$ 5,036,967	\$ 4,649,723	\$ 2,730,970	\$ 5,141,887	492,164	B 58.7%
3. Other State Revenues	8300-8599	\$ 14,144,633	\$ 14,528,341	\$ 12,668,387	\$ 14,528,341	-	C 87.2%
4. Other Local Revenues	8600-8799	\$ 16,070,941	\$ 20,365,826	\$ 16,436,607	\$ 20,394,699	28,873	D 80.7%
<b>5. TOTAL REVENUES</b>		<b>\$ 46,559,077</b>	<b>\$ 51,124,006</b>	<b>\$ 41,588,832</b>	<b>\$ 51,645,043</b>	<b>\$ 521,037</b>	<b>80.5%</b>
<b>B. Expenditures</b>							
1. Certificated Salaries	1000-1999	\$ 10,147,561	\$ 11,156,057	\$ 10,157,450	\$ 11,166,259	10,202	E 91.0%
2. Classified Salaries	2000-2999	\$ 12,983,439	\$ 12,902,694	\$ 11,570,666	\$ 12,907,738	5,044	F 89.7%
3. Employee Benefits	3000-3999	\$ 10,672,644	\$ 10,615,864	\$ 9,051,660	\$ 10,624,890	9,026	G 85.3%
4. Books and Supplies	4000-4999	\$ 1,191,623	\$ 1,151,056	\$ 681,483	\$ 1,221,381	70,325	H 59.2%
5. Services, Other Operation	5000-5999	\$ 8,050,467	\$ 8,067,755	\$ 6,207,167	\$ 8,628,332	560,577	I 76.9%
6. Capital Outlay	6000-6999	\$ 648,184	\$ 1,154,677	\$ 1,032,346	\$ 1,155,977	1,300	J 89.4%
7. Other Outgo	7100-7299	\$ 509,024	\$ 1,780,724	\$ 345,567	\$ 1,763,190	(17,534)	K 19.4%
8. Direct Support/Indirect	7300-7399	\$ (117,633)	\$ (123,461)	\$ (77,787)	\$ (124,398)	(937)	L 63.0%
9. Debt Service	7400-7499	\$ -	\$ -	\$ -	\$ -	-	M 0.0%
<b>10. TOTAL EXPENDITURES</b>		<b>\$ 44,085,309</b>	<b>\$ 46,705,366</b>	<b>\$ 38,968,552</b>	<b>\$ 47,343,369</b>	<b>638,003</b>	<b>83.4%</b>
<b>C. Excess ( Deficiency) of Revenues Over Expenditures Before Other Financing Sources and Uses (A5-B10)</b>							
		<b>\$ 2,473,768</b>	<b>\$ 4,418,640</b>	<b>\$ 2,620,280</b>	<b>\$ 4,301,674</b>	<b>\$ (116,966)</b>	<b>60.9%</b>
<b>D. Other Financing Sources/Uses</b>							
1. Transfers In	8910-8979	\$ 35,000	\$ 35,050	\$ -	\$ 35,050	-	0.0%
2. Transfer Out	7610-7629	\$ 2,716,977	\$ 3,020,749	\$ 1,634,758	\$ 3,020,749	-	54.1%
3. Contributions	8980-8999	\$ -	\$ -	\$ -	\$ -	-	0.0%
<b>Total, Other Fin Sources/Uses</b>		<b>\$ (2,681,977)</b>	<b>\$ (2,985,699)</b>	<b>\$ (1,634,758)</b>	<b>\$ (2,985,699)</b>	<b>\$ -</b>	<b>54.8%</b>
<b>E. Net Change to Fund Balance</b>							
		<b>\$ (208,209)</b>	<b>\$ 1,432,941</b>	<b>\$ 985,522</b>	<b>\$ 1,315,975</b>	<b>\$ (116,966)</b>	<b>H</b>
<b>F. Fund Balance (Fund 01 only)</b>							
1. Beginning Balance		\$ 16,095,590	\$ 20,370,857	\$ 20,370,857	\$ 20,370,857	-	
2. Adjustments/Restatements		\$ -	\$ -	\$ -	\$ -	-	
<b>Ending Balance</b>		<b>\$ 15,887,381</b>	<b>\$ 21,803,798</b>	<b>\$ 21,356,379</b>	<b>\$ 21,686,832</b>	<b>\$ (116,966)</b>	
<b>G. Components of Ending Fund Balance</b>							
Designated Amounts	9711-9730	\$ 10,500	\$ 10,500	\$ -	\$ 10,500	\$ -	
Legally Restricted	9740-9760	\$ 4,884,863	\$ 9,438,629	\$ -	\$ 9,495,911	\$ -	
Assigned	9780	\$ 8,625,249	\$ 9,868,363	\$ -	\$ 9,662,215	\$ -	
Restricted Economic Uncertainty	9789	\$ 2,340,114	\$ 2,486,306	\$ -	\$ 2,518,206	\$ -	
Unassigned/Unappropriated	9790	\$ -	\$ -	\$ -	\$ -	\$ -	

**Explanation of Differences**  
**Net Change in Current Year Budget June Board Report**  
**05/16/24-06/15/24**

	<u>Amount</u>	<u>Explanation of Differences</u>
<b>A</b>		<b><u>Local Control Funding Formula (8010-8099)</u></b>
	<u>\$ -</u>	
<b>B</b>		<b><u>Federal Revenues (8100-8299)</u></b>
	\$ 492,117	<i>Budget financial aid revenue recognition for Career Training Center Medical Assistant program</i>
	\$ 47	<i>Miscellaneous Adjustments</i>
	<u>\$ 492,164</u>	
<b>C</b>		<b><u>Other State Revenues (8300-8599)</u></b>
	<u>\$ -</u>	
<b>D</b>		<b><u>Other Local Revenues (8600-8799)</u></b>
	\$ 4,516	<i>Establish budget for bill back students</i>
	\$ 25,000	<i>Establish budget for Chef Ann Foundation and FitQuest Boom event</i>
	\$ (643)	<i>Miscellaneous Adjustments</i>
	<u>\$ 28,873</u>	
<b>E</b>		<b><u>Certificated Salaries (1000-1999)</u></b>
	\$ 9,220	<i>Adjusting budget to match actuals in Foster Youth</i>
	\$ 1,099	<i>Establish budget for a teacher in Title I</i>
	\$ (117)	<i>Miscellaneous Adjustments</i>
	<u>\$ 10,202</u>	
<b>F</b>		<b><u>Classified Salaries (2000-2999)</u></b>
	\$ 8,133	<i>Adjusting budget to match actuals</i>
	\$ (3,089)	<i>Adjusting budget to remove para for summer session</i>
	<u>\$ 5,044</u>	
<b>G</b>		<b><u>Employee Benefits (3000-3999)</u></b>
	\$ 9,918	<i>Establish budget to match actuals</i>
	\$ (892)	<i>Miscellaneous Adjustments</i>
	<u>\$ 9,026</u>	
<b>H</b>		<b><u>Books and Supplies (4000-4999)</u></b>
	\$ (2,217)	<i>Adjust budget to cover increase of contracted services</i>
	\$ 40,849	<i>Adjust budget for AVT materials and additional books</i>
	\$ 10,033	<i>Establish budget to match actuals</i>
	\$ 22,351	<i>Adjust budget for FitQuest Boom Event</i>
	\$ (691)	<i>Miscellaneous Adjustments</i>
	<u>\$ 70,325</u>	

**Explanation of Differences**  
**Net Change in Current Year Budget June Board Report**  
**05/16/24-06/15/24**

	<u>Amount</u>	<u>Explanation of Differences</u>
<b>I</b>		
		<b><u>Services, Other Operations (5000-5999)</u></b>
Special Education	\$ 72,931	<i>Increase budget for subcontracted substitutes final invoices</i>
Career Training Center	\$ 492,817	<i>Increase budget for expense recognition and Financial Aid</i>
Curriculum, Instruction, and Accountability (CIA)	\$ 17,872	<i>Increase budget to cover AVT materials</i>
Student Support and Outreach (SSO)	\$ (29,890)	<i>Reduce budget to match actuals</i>
Shady Creek Outdoor School	\$ 2,723	<i>Establish budget for FitQuest Boom Event advertising</i>
Special Education Local Plan Area (SELPA)	\$ 3,987	<i>Adjust budget for ADR Funds</i>
Various departments	\$ 137	<i>Miscellaneous Adjustments</i>
	<u>\$ 560,577</u>	
<b>J</b>		
		<b><u>Capital Outlay (6000-6999)</u></b>
County Office	\$ 1,300	<i>Increase budget for landscaping design</i>
	<u>\$ 1,300</u>	
<b>K</b>		
		<b><u>Other Outgo (7100 - 7299)</u></b>
Curriculum, Instruction, and Accountability (CIA)	\$ (12,391)	<i>Reduce budget for district reimbursements and pass thru transfer to agencies</i>
Special Education Local Plan Area (SELPA)	\$ (5,143)	<i>Establish budget for facilities to actuals</i>
	<u>\$ (17,534)</u>	
<b>L</b>		
		<b><u>Direct Support / Indirect (7300-7399)</u></b>
Various departments	\$ (937)	<i>Miscellaneous Adjustments</i>
	<u>\$ (937)</u>	
<b>M</b>		
		<b><u>Debt Services (7400 - 7499)</u></b>
	<u>\$ -</u>	
<b>N</b>		
		<b><u>Transfers In (8910-8979)</u></b>
	<u>\$ -</u>	
<b>O</b>		
		<b><u>Transfers Out (7610-7629)</u></b>
	<u>\$ -</u>	
<b>P</b>		
		<b><u>Contributions (8980-8999)</u></b>
	<u>\$ -</u>	
<b>Net Change in Current Year Budget</b>	<b><u>\$ (116,966)</u></b>	

BOARD AGENDA ITEM: Adopt Resolution to Provide Short-Term Bridge Loan to Sutter Union High School District

BOARD MEETING DATE: July 10, 2024

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

X Action

Ron Sherrod

       Reports/Presentation

SUBMITTED BY:

       Information

Ron Sherrod

       Public Hearing

PRESENTING TO BOARD:

       Other (specify)

Ron Sherrod

BACKGROUND AND SUMMARY INFORMATION:

Education Code (EC) 42621 and 42622 allow “the county superintendent of schools of each county with the approval of the County Board of Education, may make temporary transfers to any school district which does not have sufficient money to its credit to meet current operating expenses from the county school service fund, in such amounts and at such times as deemed necessary. The amounts so transferred shall be repaid to the county school service fund from any funds subsequently received by the school district”.

Sutter Union High School District has experienced a delay in receiving its approved School Facilities Modernization Funding from the State of California and has requested a short-term bridge loan from the Sutter County Superintendent of Schools Office. The district expects the funding to be received from the State of California by October 2024.

This resolution also delegates the Assistant Superintendent of Business Services with the authority to enter into a Temporary Transfer Agreement with Sutter Union High School District detailing the terms and conditions of the bridge loan.



**SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (SCSOS)  
RESOLUTION NUMBER 24-25 II**

**Regarding Temporary Short-Term Cash Loans to Sutter Union High School District**

**WHEREAS**, Education Code (EC) 42621 and 42622 allow “the county superintendent of schools of each county with the approval of the County Board of Education, may make temporary transfers to any school district which does not have sufficient money to its credit to meet current operating expenses from the county school service fund, in such amounts and at such times as deemed necessary. Such transfers shall not exceed 85 percent of the amount of money accruing to the school district at the time of transfer. The amounts so transferred shall be repaid to the county school service fund from any funds subsequently received by the school district”; and

**WHEREAS**, Repayment of any temporary “bridge loan” authorized by this Resolution may be required during the current fiscal year in conformance with EC 42621, unless otherwise agreed upon by SCSOS and in conformance with EC 42622; and, the COE may make the transfer to repay any temporary “bridge loan” from the first available funds received by the district; and

**WHEREAS**, EC 42622 allows the county superintendent of schools, with approval of the County Board of Education, to “make an apportionment to a school district from the county school service fund conditional upon the repayment to the fund during the next succeeding fiscal year of the amount apportioned to the district and shall, during the next succeeding fiscal year, transfer the amount of such apportionment from the general fund of the district to the county school service fund”; and

**WHEREAS**, SCSOS has received notification that Sutter Union High School District (the “District”) is in need of funds to make payments required for the current operation of the District due to the delay by the State of California in disbursing School Facilities Modernization Funding (hereinafter the “Allocated State Funding”), and

**WHEREAS**, The total of all loans by the Sutter County Superintendent of Schools (“SCSOS”), to the District pursuant to this Resolution, shall be approved by SCSOS’s Chief Business Official based on verified need, but only for the amount needed by the District without additional board approval, and in an amount shall not exceed \$1,264,518;

**NOW THEREFORE, BE IT RESOLVED**, that the Sutter County Board of Education hereby authorizes the Sutter County Superintendent of Schools to loan to Sutter Union High School District who met the criteria established above, an amount not to exceed \$1,264,518, to be repaid with interest pursuant to this Resolution or EC 42621 or EC 42622 as determined and agreed upon, with no administrative fee to be imposed.

**FURTHER**, the SCSOS Assistant Superintendent of Business Services is hereby granted the authority to enter into a Temporary Transfer Agreement with Sutter Union High School to provide such funds in accordance with the terms set forth herein.

**Sutter County Board of Education**

Resolution # \_\_\_\_\_ Regarding Temporary Short-Term Cash Loans to Districts

July 10, 2024

**APPROVED AND ADOPTED** by the Sutter County Board of Education on this 11th day of December 2020, by the following vote:

McJunkin \_\_\_\_\_; Gill \_\_\_\_\_; Lachance \_\_\_\_\_; Singh \_\_\_\_\_; and Pamma \_\_\_\_\_.

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

**June McJunkin, President**

Sutter County Board of Education

**Tom Reusser**

Sutter County Superintendent of Schools

BOARD AGENDA ITEM: Disclosure of Collective Bargaining Agreement for Teachers Association of Sutter County

BOARD MEETING DATE: July 10, 2024

AGENDA ITEM SUBMITTED FOR:

Action

Reports/Presentation

Information

Public Hearing

Other (specify)

PREPARED BY:

Paramjeet Kaur

SUBMITTED BY:

Paramjeet Kaur

PRESENTING TO BOARD:

Nicolaas Hoogeveen

BACKGROUND AND SUMMARY INFORMATION:

The disclosure of Collective Bargaining Agreement is a statement of costs associated with the agreement with the Teachers Association of Sutter County (CTA) for the period of July 1, 2023 through June 30, 2024.

**DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and GC 3547.5

Sutter County Superintendent of Schools School District

Name of Bargaining Unit: Teachers Association of Sutter County

Certificated  X  Classified

The proposed agreement covers the period beginning  July 1, 2023  and ending

June 30, 2024  and will be acted upon by the Governing Board at its meeting on

July 10, 2024

**A. Proposed Change in Compensation**

Compensation		Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
			Current Year Increase/Decrease 2023-24	Year 2 Increase/Decrease 2024-25	Year 3 Increase/Decrease 2025-26
1.	<b>Salary Schedule</b>	\$ 5,914,914.22	\$ 295,745.71		
			5.00%	0.00%	0.00%
2.	<b>Other Compensation</b> Stipends, Bonuses, etc.		\$ 73,500.00		
			1.24%	0.00%	0.00%
	<b>Description of Other Compensation</b>				
	Cash in lieu		\$ -		\$ -
3.	<b>Statutory Benefits</b> STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 1,334,551	\$ 73,784	\$ -	\$ -
			5.53%	0.00%	0.00%
4.	Health/Welfare Plans	\$ 816,067	\$ 69,750.00	\$ -	\$ -
			8.55%	0.00%	0.00%
5.	<b>Total Compensation</b> Add items 1 thru 4 to equal 5	\$ 8,065,532	\$ 512,780	\$ -	\$ -
			6.36%	0.00%	0.00%
6.	<b>Step and Column</b> Due to movement plus any changes due to the settlement. This is a subset of Item No. 1		\$ -		
7.	<b>Total Number of Represented Employees</b> (Use FTEs if appropriate)		64	64	64
8.	<b>Total Compensation Cost for Average Employee</b>	\$ 126,023.94	\$ 8,012.18	\$ -	\$ -
			6.36%	0.00%	0.00%

Disclosure of Collective Bargaining Agreement  
Page 2

9. Were any additional steps, columns, or ranges added to the schedules? If yes, please explain.

No

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10. Are staffing adjustments necessary for the district to implement the proposed agreement?  
If yes, please provide details.

No

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11. Describe any contingency language included in the proposed agreement (e.g. reopeners, etc.).

None

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12. Will this agreement create, increase, or decrease deficit spending in the current or subsequent two years?

Based on 2023-24 second interim, this agreement is not projected to create deficit spending. At second interim, an increase was budgeted at 6.5% increase. Although it was settled at 5%.

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13. Please identify the source of funding for the proposed agreement for the current year.

Increased cost will be absorbed by General Fund and by programs by decreasing expenditures

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14. If this is a single-year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e. what will allow the district to afford this contract beyond the current year)?

General Fund unrestricted for programs that are not self-balancing.

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15. If this is a multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years?

N/A

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16. Based on the district's multi-year projection, do unrestricted reserves continue to remain at, or above, the State's required minimum reserve level in the current and two subsequent years? If no, how does the district plan to restore its unrestricted reserves?

Yes

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Disclosure of Collective Bargaining Agreement  
Page 3

**B. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

	<b>Column 1 Latest Board- Approved Budget Before Settlement 2023-24 Second Interim</b>	<b>Column 2 Adjustments as a Result of Settlement</b>	<b>Column 3 Other Revisions</b>	<b>Column 4 Total Current Budget</b>
REVENUES				
LCFF (8010-8099)	11,515,535	\$ -	-	11,515,535
Remaining Revenues (8100- 8799)	\$ 37,901,793	\$ 50,771	-	37,952,564
<b>TOTAL REVENUES</b>	<b>\$ 49,417,328</b>	<b>\$ 50,771</b>	<b>\$ -</b>	<b>\$ 49,468,099</b>
EXPENDITURES				
1000 Certificated Salaries	\$ 11,155,676	(8,291)	-	11,147,385
2000 Classified Salaries	\$ 12,999,940		-	12,999,940
Increased cost will be absorbed by Ge	\$ 9,617,378	(1,924)		9,615,454
Health & Welfare	\$ 1,007,479	\$ 69,750		1,077,229
4000 Books and Supplies	\$ 1,129,307	\$ -	-	1,129,307
5000 Services and Operating Expenses	\$ 7,723,301		-	\$ 7,723,301
6000 Capital Outly	\$ 1,083,542		-	1,083,542
7000 Other	\$ 1,687,968		-	1,687,968
<b>TOTAL EXPENDITURES</b>	<b>\$ 46,404,591</b>	<b>\$ 59,535</b>	<b>-</b>	<b>\$ 46,464,126</b>
OPERATING SURPLUS (DEFICIT)	\$ 3,012,737	\$ (8,764)	\$ -	\$ 3,003,973
OTHER SOURCES AND TRANSFERS IN	\$ 35,050		\$ -	\$ 35,050
OTHER USES AND TRANSFERS OUT	\$ (2,974,455)		\$ -	\$ (2,974,455)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	<b>73,332</b>	<b>\$ (8,764)</b>	<b>\$ -</b>	<b>\$ 64,568</b>
BEGINNING BALANCE	\$ 20,370,857			\$ 20,370,857
<b>ENDING BALANCE</b>	<b>\$ 20,444,189</b>	<b>\$ (8,764)</b>	<b>-</b>	<b>\$ 20,435,425</b>

Agenda Item No. 9.0

BOARD AGENDA ITEM: Disclosure of Collective Bargaining Agreement for Sutter County Superintendent of Schools Employee Association (CSEA), chapter #634

BOARD MEETING DATE: July 10, 2024

AGENDA ITEM SUBMITTED FOR:

Action

Reports/Presentation

Information

Public Hearing

Other (specify)

PREPARED BY:

Paramjeet Kaur

SUBMITTED BY:

Paramjeet Kaur

PRESENTING TO BOARD:

Nicolaas Hoogeveen

BACKGROUND AND SUMMARY INFORMATION:

The disclosure of Collective Bargaining Agreement is a statement of costs associated with the agreement with the Sutter County Superintendent of Schools Employee Association (CSEA), Chapter # 634 for July 1, 2023 through June 30, 2024.

**DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and GC 3547.5

Sutter County Superintendent of Schools

School District

Name of Bargaining Unit: California Schools Employee Association, Chapter #634 (CSEA)

Certificated \_\_\_\_\_ Classified X

The proposed agreement covers the period beginning July 1, 2023 and ending June 30, 2024 and will be acted upon by the Governing Board at its meeting on

July 10, 2024

**A. Proposed Change in Compensation**

Compensation	Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year Increase/Decrease 2023-24	Year 2 Increase/Decrease 2024-25	Year 3 Increase/Decrease 2025-26
1. <b>Salary</b>	\$ 8,444,961	\$ 484,295		
		5.73%	0.00%	0.00%
2. <b>Other Compensation</b> Stipends, Bonuses, etc.		\$ 248,668.28	\$ -	\$ -
<b>Description of Other Compensation</b>		\$ -	\$ -	
3. <b>Statutory Benefits</b> STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 3,007,546	\$ 197,815	\$ -	\$ -
		6.58%	0.00%	0.00%
4. <b>Health/Welfare Plans</b>	\$ 2,001,187	\$ 175,389	\$ -	\$ -
		8.76%	0.00%	0.00%
5. <b>Total Compensation</b> Add items 1 thru 4 to equal 5	\$ 13,453,694	\$ 1,106,168	\$ -	\$ -
		8.22%	0.00%	0.00%
6. <b>Step and Column</b> Due to movement plus any changes due to the settlement. This is a subset of Item No. 1		\$ -	\$ -	\$ -
7. <b>Total Number of Represented Employees</b> (Use FTEs if appropriate)		210	210	210
8. <b>Total Compensation Cost for Average Employee</b>	\$ 64,065	\$ 5,267	\$ -	\$ -
		8.22%	0.00%	0.00%



**Disclosure of Collective Bargaining Agreement**  
**Page 2**

**9. Were any additional steps, columns, or ranges added to the schedules? If yes, please explain.**

Combine Para-educator positions from Rows 2), 3), and 4) and retitle to Para-educator Special Education and Para-educator of ROP/Alternative Ed at Row 4) of the Para-educator salary schedule. Eliminate rows 2) and 3).

**10. Are staffing adjustments necessary for the district to implement the proposed agreement? If yes, please provide details.**

No.

**11. Describe any contingency language included in the proposed agreement (e.g. reopeners, etc.).**

None.

**12. Will this agreement create, increase, or decrease deficit spending in the current or subsequent two years?**

Based on 2023-24 second interim, this agreement is projected to create deficit spending.

**13. Please identify the source of funding for the proposed agreement for the current year.**

Increased costs will be absorbed by programs by either decreasing expenditures or increasing revenue within the general fund.

**14. If this is a single-year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e. what will allow the district to afford this contract beyond the current year)?**

General Fund unrestricted for programs that are not self-balancing.

**15. If this is a multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years?**

**16. Based on the district's multi-year projection, do unrestricted reserves continue to remain at, or above, the State's required minimum reserve level in the current and two subsequent years? If no, how does the district plan to restore its unrestricted reserves?**

Yes.

**17. Other**

Our latest board approved budget included a projected 6.5% increase in salary. Due to this, the net adjustment of the settlement is reflected on page 3.

Disclosure of Collective Bargaining Agreement  
Page 3

**B. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

	<b>Column 1 Latest Board- Approved Budget Before Settlement</b>	<b>Column 2 Adjustments as a Result of Settlement</b>	<b>Column 3 Other Revisions</b>	<b>Column 4 Total Current Budget (Columns 1+2+3)</b>
REVENUES LCFF (8010-8099)	\$ 11,515,535	\$ -	\$ -	\$ 11,515,535
Remaining Revenues (8100- 8799)	\$ 37,901,793	\$ 179,953	\$ -	\$ 38,081,746
<b>TOTAL REVENUES</b>	<b>\$ 49,417,328</b>	<b>\$ 179,953</b>	<b>\$ -</b>	<b>\$ 49,597,281</b>
EXPENDITURES 1000 Certificated Salaries	\$ 11,155,676	\$ -	\$ -	\$ 11,155,676
2000 Classified Salaries	\$ 12,999,940	\$ 192,158	\$ -	\$ 13,192,098
3000 Employee Benefits (Stat.) Health & Welfare	\$ 9,617,378 \$ 1,007,479	\$ 17,986 \$ 164,759	\$ - \$ -	\$ 9,635,364 \$ 1,172,238
4000 Books and Supplies	\$ 1,129,307	\$ -	\$ -	\$ 1,129,307
5000 Services and Operating Expenses	\$ 7,723,301	\$ -	\$ -	\$ 7,723,301
6000 Capital Outly	\$ 1,083,542	\$ -	\$ -	\$ 1,083,542
7000 Other	\$ 1,687,968	\$ -	\$ -	\$ 1,687,968
<b>TOTAL EXPENDITURES</b>	<b>\$ 46,404,591</b>	<b>\$ 374,903</b>	<b>\$ -</b>	<b>\$ 46,779,494</b>
OPERATING SURPLUS (DEFICIT)	\$ 3,012,737	\$ (194,950)	\$ -	\$ 2,817,787
OTHER SOURCES AND TRANSFERS IN	\$ 35,050	\$ -	\$ -	\$ 35,050
OTHER USES AND TRANSFERS OUT	\$ (2,974,455)	\$ 28,488	\$ -	\$ (2,945,967)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	<b>73,332</b>	<b>\$ (166,462)</b>	<b>\$ -</b>	<b>\$ (93,130)</b>
BEGINNING BALANCE	\$ 20,370,857	\$ -	\$ -	\$ 20,370,857
<b>ENDING BALANCE</b>	<b>\$ 20,444,189</b>	<b>\$ (166,462)</b>	<b>\$ -</b>	<b>\$ 20,277,727</b>

BOARD AGENDA ITEM: 2024-25 Consolidated Application- Spring Release

BOARD MEETING DATE: July 10, 2024

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Nicolaas Hoogeveen

Reports/Presentation

SUBMITTED BY:

Information

Nicolaas Hoogeveen

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Nicolaas Hoogeveen

BACKGROUND AND SUMMARY INFORMATION:

The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California.

Annually, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the LEA will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs. The Sutter County Board of Education is asked to adopt the Consolidated Application: Spring Release 2024-25.

**2024–25 Certification of Assurances**

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca24assurancetoc.asp>.

**CDE Program Contact:**

Consolidated Application Support Desk, Education Data Office, [ConAppSupport@cde.ca.gov](mailto:ConAppSupport@cde.ca.gov), 916-319-0297

**Consolidated Application Certification Statement**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Nicolaas Hoogeveen
Authorized Representative's Signature	
Authorized Representative's Title	Director, Business Services
Authorized Representative's Signature Date	06/25/2024

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

### 2024–25 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

**CDE Program Contact:**

Miguel Cordova, Title I Policy, Program, and Support Office, [MCordova@cde.ca.gov](mailto:MCordova@cde.ca.gov), 916-319-0381

### Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Tom Reusser
Authorized Representative's Title	Superintendent
Authorized Representative's Signature Date	06/14/2024
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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## 2024–25 LCAP Federal Addendum Certification

**CDE Program Contact:**

Local Agency Systems Support Office, [LCAPAddendum@cde.ca.gov](mailto:LCAPAddendum@cde.ca.gov), 916-323-5233

### Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

### Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

<b>County Office of Education (COE) or District</b> For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	09/15/2023
<b>Direct Funded Charter</b> Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Tom Reusser
Authorized Representative's Title	Superintendent

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

## 2024–25 Application for Funding

**CDE Program Contact:**

Consolidated Application Support Desk, Education Data Office, [ConAppSupport@cde.ca.gov](mailto:ConAppSupport@cde.ca.gov), 916-319-0297

### Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
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### District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	No
---	----

### Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

<b>Title I, Part A (Basic Grant)</b> ESSA Sec. 1111 et seq. SACS 3010	Yes
<b>Title II, Part A (Supporting Effective Instruction)</b> ESEA Sec. 2104 SACS 4035	Yes
<b>Title III English Learner</b> ESEA Sec. 3102 SACS 4203	Yes
<b>Title III Immigrant</b> ESEA Sec. 3102 SACS 4201	No
<b>Title IV, Part A (Student and School Support)</b> ESSA Sec. 4101 SACS 4127	Yes

**\*\*\*Warning\*\*\***

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### 2024–25 Title III English Learner Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

**CDE Program Contact:**

Annie Abreu Park, Language Policy and Leadership Office, [AAbreuPark@cde.ca.gov](mailto:AAbreuPark@cde.ca.gov), 916-319-9620  
 Geoffrey Ndirangu, Language Policy and Leadership Office, [GNdirang@cde.ca.gov](mailto:GNdirang@cde.ca.gov), 916-323-5831

**Estimated Allocation Calculation**

Estimated English learner per student allocation	\$130.25
Estimated English learner student count	413
Estimated English learner student program allocation	\$53,793

**Note: \$10,000 minimum program eligibility criteria**

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

**Budget**

Professional development activities	\$52,738
Program and other authorized activities	\$0
English Proficiency and Academic Achievement	\$0
Parent, family, and community engagement	\$0
Direct administrative costs (Amount cannot exceed 2% of the estimated English learner student program allocation)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$1,055
Total budget	\$53,793

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.



### 2024–25 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

**CDE Program Contact:**

Hilary Thomson, Fiscal Oversight and Support Office, [HThomson@cde.ca.gov](mailto:HThomson@cde.ca.gov), 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2024–25 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system  (Maximum 500 characters)	LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system.

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

## 2023–24 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2023 through June 30, 2024.

**CDE Program Contact:**

Alice Ng (Fiscal), Division Support Office, [ANg@cde.ca.gov](mailto:ANg@cde.ca.gov), 916-323-4636  
 Lisa Fassett (Program), Professional Learning Support & Monitoring Office, [LFassett@cde.ca.gov](mailto:LFassett@cde.ca.gov), 916-323-4963

2023–24 Title II, Part A allocation	\$13,599
Transferred–in amount	\$0
Transferred–out amount	\$0
2023–24 Total allocation	\$13,599

**Professional Development Expenditures**

Professional development for teachers	\$1,997
Professional development for administrators	\$9,621
Consulting/Professional services	\$0
Induction programs	\$0
Books and other supplies	\$428
Dues and membership	\$0
Travel and conferences	\$0

**Personnel and Other Authorized Activities**

Certificated personnel salaries	\$0
Classified personnel salaries	\$0
Employee benefits	\$0
Developing or improving an evaluation system	\$0
Recruitment activities	\$0
Retention activities	\$0
Class size reduction	\$0

**Program Expenditures**

Direct administrative costs	\$0
Indirect costs	\$1,553
Equitable services for nonprofit private schools	\$0
Total expenditures	\$13,599
2023–24 Unspent funds	\$0

**\*\*\*Warning\*\*\***

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### 2023–24 Title III English Learner YTD Expenditure Report, 12 Months

A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2023 through June 30, 2024.

**CDE Program Contact:**

Annie Abreu Park, Language Policy and Leadership Office, [AAbreuPark@cde.ca.gov](mailto:AAbreuPark@cde.ca.gov), 916-319-9620  
 Geoffrey Ndirangu, Language Policy and Leadership Office, [GNdirang@cde.ca.gov](mailto:GNdirang@cde.ca.gov), 916-323-5831

**Required and authorized Title III English Learner (EL) student program activities**

An eligible entity receiving funds under the Every Student Succeeds Act section 3115 (c)-(d) shall use the funds for the supplementary services as part of the language instruction program for EL students.

Refer to the Program Information link above for required and authorized EL student program activities.

Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2023–24 Title III EL student program allocation	\$55,362
Transferred-in amount	\$0
2023–24 Total allocation	\$55,362
<b>Object Code - Activity</b>	
1000–1999 Certificated personnel salaries	\$18,285
2000–2999 Classified personnel salaries	\$0
3000–3999 Employee benefits	\$6,732
4000–4999 Books and supplies	\$73
5000–5999 Services and other operating expenditures	\$29,187
Direct administrative costs (amount cannot exceed 2% of the student program allocation plus transferred-in amount)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$1,085
Total year-to-date expenditures	\$55,362
2023–24 Unspent funds	\$0

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## 2023–24 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA’s homeless liaison.

### CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, [LWheeler@cde.ca.gov](mailto:LWheeler@cde.ca.gov), 916-319-0383  
 Karmina Barrales, Integrated Student Support and Programs Office, [KBarrales@cde.ca.gov](mailto:KBarrales@cde.ca.gov), 916-327-9692

## Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths;
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
  - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;
  - b) Includes a dispute resolution process;
  - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison;
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

## Homeless Liaison Contact Information

Homeless liaison first name	Virginia
Homeless liaison last name	Burns
Homeless liaison title	Director, Student Support and Outreach
Homeless liaison email address (Format: abc@xyz.zyx)	VirginiaB@sutter.k12.ca.us
Homeless liaison telephone number (Format: 999-999-9999)	530-822-2969
Homeless liaison telephone extension	
Enter the full-time equivalent (FTE) for all personnel directly responsible for the implementation of homeless education (Format: 0.00)	0.05

## Homeless Liaison Training Information

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**2023–24 Homeless Education Policy, Requirements, and Implementation**

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

**CDE Program Contact:**

Leanne Wheeler, Integrated Student Support and Programs Office, [LWheeler@cde.ca.gov](mailto:LWheeler@cde.ca.gov), 916-319-0383  
 Karmina Barrales, Integrated Student Support and Programs Office, [KBarrales@cde.ca.gov](mailto:KBarrales@cde.ca.gov), 916-327-9692

Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
Has the homeless liaison provided training to the following personnel:	
Principals and other school leaders	Yes
Attendance officers and registrars	Yes
Teachers and instructional assistants	Yes
School counselors	Yes

**Homeless Education Policy and Requirements**

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA's board approved the homeless education policy	09/07/2022
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

**Housing Questionnaire Identifying Homeless Children**

Does your LEA use a housing questionnaire to assist with the identification of homeless children and youth	Yes
Does the housing questionnaire include best practices, rights, and protections afforded to homeless children and youth	Yes
Is the housing questionnaire made available in paper form	Yes
Did your LEA administer the housing questionnaire to all student body during the school year	Yes

**Title I, Part A Homeless Expenditures**

2023–24 Title I, Part A LEA allocation	\$101,710
2023–24 Title I, Part A direct or indirect services to homeless children reservation	\$200

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### 2023–24 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA’s homeless liaison.

**CDE Program Contact:**

Leanne Wheeler, Integrated Student Support and Programs Office, [LWheeler@cde.ca.gov](mailto:LWheeler@cde.ca.gov), 916-319-0383  
 Karmina Barrales, Integrated Student Support and Programs Office, [KBarrales@cde.ca.gov](mailto:KBarrales@cde.ca.gov), 916-327-9692

Amount of 2023–24 Title I, Part A funds expended or encumbered for direct or indirect services for homeless children	\$2,018
Homeless services provided  (Maximum 500 characters)	Needs assessments, referrals to community resources, bus passes, backpacks, school supplies and clothing.
No expenditures or encumbrances comment  Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	

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## 2022–23 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2022 through June 30, 2024.

### CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, [ANg@cde.ca.gov](mailto:ANg@cde.ca.gov), 916-323-4636  
 Lisa Fassett (Program), Professional Learning Support & Monitoring Office, [LFassett@cde.ca.gov](mailto:LFassett@cde.ca.gov), 916-323-4963

2022–23 Title II, Part A allocation	\$13,163
Transferred–in amount	\$0
Transferred–out amount	\$0
2022–23 Total allocation	\$13,163

### Professional Development Expenditures

Professional development for teachers	\$8,387
Professional development for administrators	\$3,495
Consulting/Professional services	\$0
Induction programs	\$0
Books and other supplies	\$0
Dues and membership	\$0
Travel and conferences	\$0

### Personnel and Other Authorized Activities

Certificated personnel salaries	\$0
Classified personnel salaries	\$0
Employee benefits	\$0
Developing or improving an evaluation system	\$0
Recruitment activities	\$0
Retention activities	\$0
Class size reduction	\$0

### Program Expenditures

Direct administrative costs	\$0
Indirect costs	\$1,281
Equitable services for nonprofit private schools	\$0
Total expenditures	\$13,163
2022–23 Unspent funds	\$0

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### 2022–23 Title III English Learner YTD Expenditure Report, 24 Months

A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2022 through June 30, 2024.

**CDE Program Contact:**

Annie Abreu Park, Language Policy and Leadership Office, [AAbreuPark@cde.ca.gov](mailto:AAbreuPark@cde.ca.gov), 916-319-9620  
 Geoffrey Ndirangu, Language Policy and Leadership Office, [GNdirang@cde.ca.gov](mailto:GNdirang@cde.ca.gov), 916-323-5831

**Required and authorized Title III English Learner (EL) student program activities**

An eligible entity receiving funds under the Every Student Succeeds Act section 3115 (c)-(d) shall use the funds for the supplementary services as part of the language instruction program for EL students.

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Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2022–23 Title III EL student program allocation	\$55,310
Transferred-in amount	\$0
2022–23 Total allocation	\$55,310
<b>Object Code - Activity</b>	
1000–1999 Certificated personnel salaries	\$17,948
2000–2999 Classified personnel salaries	\$0
3000–3999 Employee benefits	\$6,372
4000–4999 Books and supplies	\$18,336
5000–5999 Services and other operating expenditures	\$11,570
Direct administrative costs (amount cannot exceed 2% of the student program allocation plus transferred-in amount)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$1,084
Total year-to-date expenditures	\$55,310
2022–23 Unspent funds	\$0

**\*\*\*Warning\*\*\***

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Agenda Item No. 11.0

BOARD AGENDA ITEM: District Resolutions for 2024 Elections

BOARD MEETING DATE: July 10, 2024

AGENDA ITEM SUBMITTED FOR:

PREPARED BY: Karisa Williams

Action

Reports/Presentation

SUBMITTED BY: Karisa Williams

Information

Public Hearing

PRESENTING TO BOARD:  
Tom Reusser

Other (specify)

BACKGROUND AND SUMMARY INFORMATION:

All SCSOS Districts have completed their Specification of the Election Order, Before the due date of August 9, 2024 to Sutter County Elections Department.

SCHOOL DISTRICTS - GENERAL ELECTION DOCUMENTS  
ELECTION DATE: NOVEMBER 8, 2022

School District	Resolution Number
Brittan	2024-7
Browns	23-24-10
East Nicolaus	2324-XII
Franklin	062024G
Live Oak	2023-2024#11
Marcum-Illinois	2023-2024 10
Meridian	23/24-7
Nuestro	2023-24-07
Pleasant Grove	070224
Sutter	2023/2024-007
Winship-Robbins	07-01-2024
Yuba City	BR-2324-40
Sutter County BOE	23-24VI
*Placer County	23-24VII